

Dear York RDC Researchers,

We hope you have been keeping safe and well. Over the past weeks, Chang Lin, the Statistical Analyst, and I have been preparing the center for reopening with signage, the provision of wipes and hand sanitizers, and enhanced cleaning arrangements. Access to the RDC will occur with restrictions to ensure the safety of the researchers and our staff. To this end, we will be responsive to the latest public health recommendations but will work diligently to increase access. We plan to offer access to approved researchers within the next few weeks.

The RDC will be open Mondays, Tuesdays, Wednesdays, and Thursdays from 9:00am – 4:00pm, with a daily one-hour closure (12:00pm – 1:00pm) to allow the air within the center to circulate.

At this point, we are particularly interested in hearing from anyone at a critical juncture in their research so that we can address your needs. This includes but is not limited to:

- Graduate students near completion
- Post docs near the end of funding
- Researchers living in home environments that inhibit research productivity
- Seasonal researchers
- Researchers with time-sensitive research, e.g., grant applications and revision deadlines for submitted articles
- Pre-tenure faculty members
- Researchers doing essential knowledge mobilization research that cannot be postponed

Please complete [this short survey](#) to help us create a priority list.

Application Process

A researcher wishing to resume RDC research activities will **need to** complete and submit a detailed application to their Dean or designate. The application form will be provided by the Faculty, in most cases ADRs. This application form details how the proposed research activities comply with all the rules for reducing the risk of virus transmission as outlined above. For all current public health guidelines please consult YU BetterTogether (<https://yubettertogether.info.yorku.ca>).

No researcher may resume on-campus research activities prior to obtaining the approval of the respective Dean or designate. This authorization may include Faculty-specific conditions dependent on the particular research situations and contexts to ensure compliance with the rules for on-campus research. The Dean or designate in consultation with Faculty EOs will consider each request individually and may prioritize approval based on capacity of facilities and security to fulfill required health and safety protocol.

The Dean or designate will submit approved protocols indicated on the spreadsheet to VPRI who will communicate with the Emergency Operations Centre/ Committee to

enable coordinated access, tracking and movement of traffic on campus in relation to all scheduled activities.

In addition, screening requirements will be in place for anyone required to attend campus in accordance with the University's screening protocol. To access this protocol, copy and paste this link into your browser: <https://yulink-new.yorku.ca/documents/20182/12787045/COVID-19+Self+disclosure+screening+and+incident+mgmt/1962346f-adf9-4f35-b6d8-b27a91f8d98a>

Booking time at the RDC

Approved researchers will be able to book **3-hour time slots** (9am-12pm, 1pm-4pm) through our online booking system. Researchers will need to book at least 48 hours in advance. The booking system can be found at <https://yorkrdc.skedda.com/booking>.

As we arrange for the safe reopening of the RDC, we recognize that the resumption of on-campus operations is subject to a myriad of unknowns and changing conditions. Reopening plans will be continually monitored and, if necessary, modified to align with the latest advice from public health officials. Your patience and understanding is greatly appreciated at this time. Please do not hesitate to contact us with any questions or concerns.

Yours truly,



Valerie Preston PhD
Professor
Academic Director, York Research Data Centre
T 416-736-2100 ext.22421
vpreston@yorku.ca | euc.yorku.ca
Faculty of Environmental & Urban Change | York University
N426 Ross
4700 Keele Street Toronto ON, Canada M3J 1P3



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